

World Book Student and World Book Advanced Trainer Guide

2 Contact Hours



Optional Training Activities

- Optional training activities are estimated to add 115 minutes to the original training time and include the minutes indicated for the original activity.

Learning Objectives

Participants in the World Book Student and World Book Advanced Class will achieve nine objectives:

- Understand the importance of using digital text and other media to support the inquiry process.
- Find World Book Student and World Book Advanced on the INFOhio website: www.infohio.org.
- Teach students how to locate information within World Book Student and World Book Advanced.
- Use the navigational tools to search and browse content to find the best content for students and instruction.
- Locate instructional supports within the resource.
- Learn how to use features within World Book Student and World Book Advanced to differentiate instruction.
- Consider methods for sharing World Book Student with parents.
- Create a lesson plan to integrate World Book Student or World Book Advanced into classroom instruction.
- Reflect on your learning by sharing information with others.

In this course, you will work through several lessons to learn how to access INFOhio's subscriptions to World Book Student and World Book Advanced, how to use it, and how to integrate it into your classroom teaching. Below is a description of each lesson and the amount of time it should take for you to complete each one. In addition, Google Slides Presentations have been created by World Book and adapted for INFOhio use on [World Book Student](#) and [World Book Advanced](#). Use

these presentations to share an overview of World Book Student and World Book Advanced with educators and parents.

Getting Started

Pretest

- **Lesson Content**

Take a quiz to find out what you know or need to know about World Book Student and Advanced. (5 minutes)

Welcome to the World Book Student and Advanced Class

- **Lesson Content**

Review the course objectives and the course overview. (5 minutes)

Optional Training Activity

- Use a web-based word cloud generator like [Answer Garden](#) or [Poll Everywhere](#) to generate ideas for ways World Book Student and World Book Advanced can fulfill instructional and technical needs in the classroom. (5 minutes)

Using Open Space Groups

- **Lesson Content**

Join the World Book Resources group in Open Space. In this group, discuss and reflect on the integration of this resource into the classroom with like-minded educators. (5 minutes)

Optional Training Activity

- Take time to explore the [World Book Resources group](#) in Open Space. Have each participant join the group and review the Discussion questions posted in the group. (5 minutes)

How to Use World Book Student and World Book Advanced

Getting Started with World Book Student and World Book Advanced

- **Lesson Content**

Read facts about the resource, practice the steps needed to access the resource on www.infohio.org, and watch short video tutorials to understand some of the features of the resource. Think about what you learned by answering questions. (10 minutes)

Optional Training Activity

- Distribute the guided notes handout to participants and ask them to work in pairs to work through the lesson, recording the information they learn on the handout as they go. Encourage collaboration. (15 minutes)

Using World Book Student

- **Lesson Content**

Navigate to World Book Student to locate resources for student use. (10 minutes)

Optional Training Activities

- Distribute the World Book Student Cornell Notes. Divide the list of features in World Book Student among participants. Participants should watch the video tutorials that correspond to the World Book Student features assigned. After watching each tutorial, participants should note how to use each feature and generate ideas for application in the classroom. Ask each participant to share their learning with their colleagues. Participants should add what they learned about the remaining features from their colleagues on their Cornell Notes. If possible, ask participants to demonstrate the use of the different features using the live site. (15 minutes)
- Answer the reflection questions from the class in the [World Book Resources group](#) in Open Space. Navigate to the Discussions tab in the group and find *Features of World Book Resources*. Answer questions in the thread. (10 minutes)

Using World Book Advanced

- **Lesson Content**

Navigate to World Book Advanced to locate resources for student use. (10 minutes)

Optional Training Activities

- Distribute the World Book Advanced Cornell Notes. Divide the list of features in World Book Advanced among participants. Participants should review sections of the World Book Advanced Training site that correspond to the World Book Advanced features assigned. After watching each tutorial, participants should note how to use each feature and generate ideas for application in the classroom. Ask each participant to share their learning with their colleagues. Participants should add what they learned about the remaining features from their colleagues on their Cornell Notes. If possible, ask participants to demonstrate the use of the different features using the live site. (15 minutes)
- Answer the reflection questions from the class in the [World Book Resources group](#) in Open Space. Navigate to the Discussions tab in the group and find *Features of World Book Resources*. Answer questions in the thread (10 minutes)

Using World Book Student and World Book Advanced Educator Tools

- **Lesson Content**

Locate instructional supports within the resource. (10 minutes)

Optional Training Activity

- Use the [Find Someone Who](#) strategy to help participants share and reflect on their learning. Below are some sample questions to facilitate this activity. (10 minutes)
 - Find someone who has used a webquest as part of their teaching practice. After exploring the webquests available in World Book Student or World Book Advanced, ask this person to explain the advantages of using a webquest created by World Book.
 - Find someone who has used a primary source document as part of their teaching practice. After reviewing the Teaching with Documents in World Book Advanced, ask this person how this resource can support the use of primary source documents in the classroom.
 - Find someone who has used a graphic organizer similar to those located in World Book Student Graphic Organizer. Ask this person how they might use one of the graphic organizers with an article from World Book Student.

What Have You Learned So Far?

- **Lesson Content**

Take a short quiz to check what you know. (5 minutes)

Applying What You Have Learned

- **Lesson Content**

Complete an activity to practice using World Book Student and World Book Advanced. (10 minutes)

Optional Training Activities

- Divide the class into small groups or partners and have them complete the learning activity together. Share results with the whole group after completion of the activity. (15 minutes)
- In the Discussions tab of the [World Book Resources group](#) post the resource you found and identify how you will use it in instruction in the *Instructional Materials from World Book Resources* question. (10 minutes)

Integrating World Book Student and Advanced into Classroom Instruction

Teaching Students to Locate Information with World Book Student and World Book Advanced

- **Lesson Content**

Support the inquiry process in the classroom and teach students how to locate information with World Book Student and World Book Advanced. Learn how to use features to differentiate instruction. (10 minutes)

Optional Training Activities

- Read the Teach with INFOhio blog post, [Inquiry and INFOhio: Locating Information](#). After 10 minutes, ask participants to practice what they learned. Conduct an advanced search in World Book Student or World Book Advanced. Use the limiters to locate information for an upcoming lesson or unit they plan to teach. (20 minutes)
- In the [World Book Resources group](#) in Open Space find the *Integrating Digital Text in Your Classroom* reflection question and answer the question "What are two things you are currently doing in your classroom or instruction that will make integrating digital text easier?" (10 minutes)

Sharing World Book Student and World Book Advanced with Parents and Colleagues

- **Lesson Content**

Consider methods for sharing World Book Student with parents. Explore resources to share World Book Student and World Book Advanced with colleagues. (5 minutes)

Optional Training Activity

- Visit [World Book Training and Support](#) and select [Promote Your Subscription](#). Ask participants to explore the bookmarks, flyers, posters, and materials located on the site. Brainstorm a list of upcoming school events to distribute these materials to parents. (10 minutes)

Creating Lessons Using World Book Student and World Book Advanced

- **Lesson Content**

Review lesson plans using the Educator Tools within World Book Student and World Book Advanced. Create your own lesson plan using a lesson plan template and resources from World Book Student or World Book Advanced. (25 minutes)

Optional Training Activities

- In Creating Lessons Using World Book Student and World Book Advanced, review the sample lesson plans as a group. Participants should review lesson plans that most closely aligns with the age group that comprises the bulk of their instructional time. Ask participants to identify any practices or activities they find that seem effective or have worked for them in the past. Ask them to evaluate the lessons based on their classes and suggest ideas that might make the lessons better. Record these ideas on a discussion thread in the [World Book Resources Open Space group](#). Find the *World Book Resources Lesson Plans* post and reply to the thread to share your lesson plan. (15 minutes)
- Lesson Plan Template – Each participant should find another person whose teaching situation is similar to their own. Give each pair a copy of the lesson plan template found in the Exercise Files of the World Book Student and Advanced class and direct them to begin drafting a lesson using World Book Student or World Book Advanced. Begin by identifying the standards to address, and then find World Book content that fits in with a current or upcoming unit. Encourage the participants to consider strategies for locating information, discussions, and the recently brainstormed ideas about the sample lessons to include in their lesson plan. If they have identified limitations to using technology in their classroom before, encourage them to find solutions and steps to move beyond these obstacles. (30 minutes)

Checking Your Learning

Self-Assessments

- **Lesson Content**

Answer questions to reflect on what you learned. (10 minutes)

Optional Training Activities

- Ask participant to answer the Self-Assessment questions either in writing or with a group. Ask for volunteers to share their responses. (15 minutes)
- Find the *What Did You Learn from the World Book Class?* question under the Discussions tab in the [World Book Resources Open Space group](#). Answer these questions in this thread, "What was the most important thing you learned from this class? What makes it important to you?" (5 minutes)

Contact Hour Quiz and Certificate

- **Lesson Content**

Take a quiz to earn a contact hour certificate. (5 minutes)